

Kangaroo Kids Funding and Fees Policy

September 2023





Statement of Intent

We put into practice the below procedures to ensure the correct fees are paid in a timely manner and that our parents/carers utilise available funding options.

Aim

To ensure that our process for collecting fees is fair and clear for those paying fees to allow them to make appropriate arrangements. To ensure those paying fees are aware of any applicable support available to them.

Procedures

- Kangaroo Kids Pre-school is a private pre-school. Fees are paid half termly which is a specified period as given.
- There are three terms to the preschool year: autumn, spring and summer.
- Fees are based on a sessional charge and determined by the number of sessions to be attended. Invoices are set at the beginning of each term and a copy is passed to the parent/carer confirming the fees due.
- Written notice of withdrawal must be given, the period of notice required is two weeks.
- Fees are payable **during the first 2 weeks of Term**, unless other arrangements are agreed.
- Fees are not subject to adjustment because of absences, variations, and illness. etc.
- Fees can be paid by cash, cheque, childcare vouchers or bank transfer (Details on invoice).
- Parents of 2 year olds may qualify for 15 hours funded childcare, dependent on eligibility criteria. Details can be found by visiting <https://familyinformation.leeds.gov.uk>
- All parents of 3 & 4 year olds are entitled to 15 hours funded childcare.
- Working parents of 3 or 4 year old children may be able to get 30 hrs funded childcare subject to meeting eligibility criteria. Details can be found on the GOV.UK website.