

Kangaroo Kids Key Person Policy

September 2023





Statement of intent:

EYFS states that 'each child must be assigned a key person' (EYFS, 2021). Babies and young children need to form a secure attachment to a key person when they join the setting to feel safe, happy and eager to learn.

The role of the key person

- Build an ongoing relationship with the child and their parents/carers.
- Commit to the child's wellbeing while in the setting.
- Conduct the progress check at age 2.
- Agree a settling in plan with parents, alongside the manager of the setting.
- The number of children a key person has is dependent on the individual needs of the children. The setting manager should aim for consistency where possible, e.g part time children assigned to part time staff. Full time children should not be divided between key persons during the week.
- Photos of key persons and their key groups are displayed clearly.
- Spend time daily with key children to ensure wellbeing is high.
- Take responsibility for the child's development records and share information with parents and carers.

Learning and development

The key person helps to ensure that every child's learning and care is tailored to meet their individual needs. This is achieved through regular observation and assessment of children, using information gathered about their achievements, interests and learning styles to plan for their individual learning and development.

- If a child's progress in any of the prime areas gives cause for concern, the key person must discuss this with the setting manager or SENCO. These concerns will then be discussed with the child's parents or carers.
- Regular supervision with the setting manager provides further opportunities to discuss the progress and welfare of key children.